

# IMPORTANT NOTICE

Dear Valued Customers,

After thorough consideration, we have made the decision to close our Everett office effective **May 15, 2024**.

This strategic move is part of our efforts to enhance operational efficiency and provide you with an improved customer experience. By consolidating our offices, we aim to streamline our operations and respond to your needs more promptly and consistently.

We understand that change can sometimes be unsettling, but please rest assured that our commitment to serving you remains unwavering. Our dedicated team is fully prepared to make this transition as smooth as possible for you.

**Starting May 15th**, all customer service needs will be handled out of our Lynnfield office. You can reach us at **617-389-9400** for any assistance you may require.

We sincerely value your business and appreciate your understanding during this transition period. If you have any questions or concerns, please do not hesitate to contact us at: **[insurance.services@salemfive.com](mailto:insurance.services@salemfive.com)**.

Thank you for your continued support.

